

## **Beulah Junior School**

Beulah Road • Thornton Heath • Croydon • CR7 8JF Tel 020 8653 4921 E-mail: office@beulah-jun.croydon.sch.uk



June 2025

Dear Applicant,

## Post Applied For: Teaching Assistant/Cover Supervisor – Fixed Term Contract 1 Year

Thank you for applying for the post of Teaching Assistant/Cover Supervisor at our school.

Beulah Junior School will always demonstrate a firm commitment to safeguarding. As such, all job offers will only be made subject to satisfactory employment references obtained; evidence of necessary qualifications, subject to an Enhanced DBS check and Medical Clearance.

Please find enclosed:

- Covering Letter
- Job Description/Person Specification
- Application Form
- Self Disclosure Form

Closing date: Wednesday 2<sup>nd</sup> July 2025 @ 9am

Shortlist: Thursday 3<sup>rd</sup> July 2025

Interviews: Wednesday 9<sup>th</sup> July

Start Date: 1<sup>st</sup> September 2025

Please do not hesitate to contact me if you have any queries. We look forward to hearing from you and good luck!

Yours sincerely,

Mrs B Warwick Head Teacher

> Head Teacher – Mrs B Warwick Deputy Head Teacher – Miss C Budd